

Risk Assessment Policy

The Board of Trustees/Management Committee of Holmer Green Youth Club recognises that the Youth Club building and our programme of activities should be as safe as is reasonably possible. This policy is to enable the identification hazards and their associated risks and management of these risks.

The Management Committee will:

- Identify the risk assessments to be undertaken and delegate the responsibility of carrying out those assessments to the Youth Leader
- Ensure that once risk assessments have been completed, mitigation measures are evaluated and improvements are actioned
- Ensure employees and volunteers are trained appropriately

The delegated Youth Leader will make sure that:

- Risk assessments are carried out at regular intervals and for all new activities
- The completed assessments are stored in the Health and Safety file
- Staffing ratios of leaders to young people are adequate and DBS checks are in place if required

Definitions:

HAZARD – anything that can cause harm

RISK – the chances that (very high, high, medium or low) someone will be harmed by a hazard

This policy was adopted by the Trustees/Management Committee Meeting on:

.....

Signed on behalf of the Trustees/Management Committee:

.....(

I have read and accept with this policy (staff)